



FBI Richmond Teen Academy 2019



The FBI Richmond Teen Academy is a two-day program, designed to provide students with an overview of the FBI's mission and operations through a series of presentations and exercises.

Who May Apply

- Students currently enrolled in a Virginia high school and who will be a junior or senior during the 2019-2020 academic school year.

Program Dates and Time

- Tuesday, July 16, 2019 to Wednesday, July 17, 2019
- 8:30 a.m. to 4:00 p.m.

Location

- FBI Richmond Field Office

Application Deadline

- May 1, 2019

Eligibly Criteria for the FBI Richmond Teen Academy:

- Student must be a U.S. citizen.
- Students must reside in Virginia. Students who reside outside Virginia should consult the community outreach specialist at their local FBI field office to learn of similar outreach events.
- Students are required to be currently enrolled in an accredited high school within Virginia. If home-schooled, students must be recognized by their school district.
- Students are required to be either a rising junior or senior at the time of the FBI Richmond Teen Academy.
- Students must be between 15-18 years of age.
- Students must have a GPA 2.5 or higher.
- Students must complete a 500-word essay (typed) describing their interest in attending the FBI Richmond Teen Academy.

Directions for Submitting FBI Richmond Teen Academy Application and Essay

- All applications must be scanned/attached to an email sent to RH_Outreach@fbi.gov or sent via U.S. Mail to FBI Richmond, Attn: Community Outreach Specialist, 1970 East Parham Road, Richmond VA 23228. Students will receive a confirmation email upon receipt of their application.
- Applicants are asked to include their first and last name in the body of the email when submitting their application and essay. Please note an alternative email address, if appropriate, at which the applicant prefers to be contacted.
- FBI Richmond Teen Academy applications and essays must be in the form of attachments. Do not cut and paste the application or the essay into the body of an email.
- Incomplete and late applications will not be accepted.
- The FBI Richmond Teen Academy is not an internship program of the FBI. Internship programs are coordinated through FBI Headquarters and can be viewed on the FBI Jobs Student Center at fbijobs.gov.

Application Checklist:

Application

- Student information complete
- Parent/guardian information complete and signed
- Endorsing school official information complete and signed
- School official's notification of student's GPA

Essay

- Essay indicating 1) why the student wants to be part of the program and 2) how the experience will serve his or her school and community
- Typed in 12-pt font (Times New Roman)
- Up to 500 words
- Essay format with proper grammar, capitalization, and punctuation

Forms

- Release/indemnity form signed by parent/guardian indicated on the application form
- Photograph consent/release form

This application and supporting application questions must be received by email at RH_Outreach@ic.fbi.gov or sent via U.S. Mail to FBI Richmond, Attn: Community Outreach Specialist, 1970 East Parham Road, Richmond VA 23228 by close of business on **May 1, 2019** for panel review. Incomplete and/or late applications will not be accepted.

Students will be notified of their application status via email by close of business on **Monday, May 27, 2019**. Students selected to attend the FBI Richmond Teen Academy will be given additional information about the program and will be required to confirm their planned attendance.

Frequently Asked Questions

Q. Is the program only for high school juniors and seniors?

A. Yes, the program has been designed for high school juniors and seniors and enables students to share the information they have learned and serve as peer mentors, when appropriate.

Q. Is the essay important?

A. Yes, the essay is important, as it is often the first element of the application package that is reviewed by our panelists. This is an opportunity for the student to explain why they should attend and what benefit of the class will be beyond the student's own experience.

Q. Does a 4.0 grade point average (GPA) guarantee a seat in the class?

A. GPA is not the only method of student evaluation, and no student will be assured a seat by GPA alone. All students must submit a well-written essay detailing why they want to attend the academy and how the experience will benefit their school as well as have school activities and community involvement that demonstrate that he or she is a well-rounded student.

Q. Does a student have to have specific experience or interest in law enforcement to be a successful candidate?

A. No, a student does not need to be in a criminal justice program, explorers program, ROTC, etc. The primary objective is to identify students who are capable of leadership and have an interest in what the FBI does.

Q. Is this experience similar to an internship?

A. The FBI Richmond Teen Academy is not an internship, and while students may be offered case studies drawn from adjudicated cases, students will not be exposed to active cases or day-to-day investigations.

Q. I love forensic science! Will I get to learn techniques?

A. While students will be exposed to some basic evidence collection techniques during one of the many sessions, the day covers a wide variety of topics from a classroom and experiential perspective as well as concepts that are designed to enhance student awareness of issues such as cybercrime, cyber bullying and more.

Q. Is this program exclusive to students interested in criminal justice?

Due to the vast diversity in our workforce, any student with an interest in the FBI is encouraged to apply. All students will be evaluated based on their written essay and application (GPA, school activities, and community involvement) to determine which students will be offered a seat in the class. None of the above elements will be the sole basis of evaluation of an application, and the application process should be taken seriously by all applicants. The program is not exclusive to students only interested in criminal justice.

Additional Questions?

Questions regarding the Richmond Teen Academy or the application process can be directed to the Richmond Community Outreach Specialist via email: RH_Outreach@fbi.gov.



FBI
Richmond Teen Academy
2019



Deadline: May 1, 2019

Student Candidate Information			
Name <small>(Last, First, Middle)</small>			
Date of Birth			
Grade level 2019-2020 academic year	Junior	Senior	
Street Address			
City/ State			
Home Phone		Cell Phone	
Email		Referred By	
School Activities			
Community Involvement			
Parent/Guardian Information and Approval			
Name <small>(Last, First, Middle)</small>			
Street Address			
City/State		ZIP Code	
Home Phone		Cell Phone	
Business Phone		Email	
Emergency number			
Signature		Date	
School Information and Approval			
School Name			
Street Address			
City/State		ZIP Code	
School Official		Position	
Email		Phone	
Student's GPA			
Signature		Date	

Essay: Describe your interest in attending the Richmond Teen Academy and explain how your participation will benefit your school or community (500 words).



PHOTOGRAPH CONSENT/ RELEASE AND INDEMNITY AGREEMENT

As _____ (*child's full name, please print*) is a participant of the event on July 16-17, 2019, I understand that any and all photographs taken by a Federal Bureau of Investigation (FBI)-designated photographer may be used by the FBI for promotional purposes.

I, _____ (*parent/guardian's name, please print*), consent to _____'s (*child's name*) photograph being taken and authorize the use of said photograph(s) in print, online post, or any other manner in which the FBI deems appropriate, including, but not limited to, the FBI website, the FBI Community Outreach Facebook page, and other related publications.

I, _____ (*parent/guardian's name, please print*), the undersigned, in consideration of the FBI allowing my child's participation in this event, which I acknowledge is good and valuable consideration, agree to indemnify and hold harmless the United States and the Federal Bureau of Investigation, its employees, contractors, and other personnel from any claim, action, liability, loss, damage, or suit arising from my child's participation in the event. In the event the undersigned shall fail to indemnify and hold harmless, the undersigned further agrees to pay all reasonable attorney's fees and costs necessary to enforce this agreement or to defend any action brought in default of this agreement. The agreement shall be unlimited as to amount and duration. The agreement shall be binding upon and inure to the benefit of the parties, their successors, assigns, and personal representatives.

_____, Parent/Guardian of _____
Parent/Guardian Name (Please Print) Child's Name (Please Print)

Parent/Guardian Signature

Date